Guidance Document: 125-5.1 Reaffirmed: July 10, 2018

Virginia Board of Psychology

Possible Disciplinary or Alternative Actions For **Non-Compliance with Continuing Education Requirements**

The Board has adopted the following guidelines for resolution of cases of non-compliance with continuing education requirements. In all cases of non-compliance, the licensee will also be audited for the next renewal cycle.

CAUSE	POSSIBLE ACTION
Short due to unacceptable hours	Confidential Consent Agreement; 30 day make up
Short 1 - 14 hours	Confidential Consent Agreement; 30 day make up
Did not respond to audit request	Informal Fact-Finding Conference
False attestation of continuing education completion	Informal Fact-Finding Conference
Repeat offense in subsequent year	Informal Fact-Finding Conference

If requested prior to the renewal date, the board may grant an extension for good cause of up to one year for the completion of continuing education requirements. Such extension does not relieve the licensee of the continuing education requirement.